

McCormick Room Reservation Warnings and Penalties

All warnings and penalties, including those for offenses that do not fall under the categories below, are administered at the discretion of the McCormick Judicial Committee. The table below is meant as a guideline, and the penalty may vary according to the severity of the offense. Offenses are counted per resident and per student group, with the count being reset at the beginning of each semester, unless the McCormick Judicial Committee identifies extenuating circumstances.

Type of Offense	Examples	First offense	Second offense	Third offense
Disruption	Excessive noise Expansion beyond reserved space	Warning	Suspension of room reservation privileges (up to a month)*	Suspension of room reservation privileges (up to a semester)*
Abuse of space	Furniture not returned to original state after event Floor and furniture not clean after event	Warning	Suspension of room reservation privileges (up to a month)*	Suspension of room reservation privileges (up to a semester)*
Destruction of property	Broken furniture or windows Carpet stain	Fine (amount based on extent of damage)	Fine (amount based on extent of damage) and suspension of Room Reservation privileges (up to a semester)*	Fine (amount based on extent of damage) and suspension of Room Reservation privileges (up to four years)*
Violation of McCormick Guest List policies	Failure to provide an accurate guest list or otherwise ensure guest check-in according to procedures on McCormick website	Warning	Suspension of room reservation privileges (up to a semester)*	Suspension of room reservation privileges (up to a year)*
Violation of MIT policies**	Failure to comply with Event Registration policies, including those pertaining to the use of alcohol	Suspension of room reservation privileges (up to a semester)*	Suspension of room reservation privileges (up to four years)*	N/A

* For both sponsor and offending group

** Violation of Institute policies may additionally be subject to disciplinary action from MIT.