

McCormick Large Purchase Form

Name:

McCormick Position:

Email:

Date	Vendor	Item	Use	Cost
			TOTAL	

For McCormick Treasurer

I confirm that I authorize _____ to use McCormick Hall's student account to purchase the above items at the stated price of _____.

McCormick Hall Treasurer Signature

Date

For Approved Purchaser

I confirm that I, _____, have been authorized to use McCormick Hall's student account to purchase the above items at the stated price of _____.

Approved Purchaser Signature

Date

Feel free to contact me if you have any questions or problems. Thanks!

Claire Hsu and Rukia Hassoun
VP/Treasurers
Room 406 and 509
mccormick-treasurer@mit.edu